

PROFORMA FOR REPAIR/SERVICING OF LAB/OFFICE EQUIPMENTS

1. Name of the equipment.....

2. Make, model and year of purchase.... ..

3. Name and address of supplier

4. Book value..... ..

5. Total expenditure incurred
so far on repair/servicing.....

6. Name of the manufacturer/
supplier/authorised service provider

.....
7. Estimated cost of repair
(Approx/major/minor).....

8. Source of funding

Signature of the indenting officer with designation

